

**City of Mitcham  
Schedule of Fees and Charges  
Effective 31 August 2018**

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# City of Mitcham

## Schedule of Fees and Charges

### Effective 31 August 2018

## Community Wellbeing

Supported by the Australian Government Department of Health, visit the Department of Health website ([www.health.gov.au](http://www.health.gov.au)).

The Department for Communities and Social Inclusion has contributed allocated funds toward this program.

Eligibility criteria applies. For more information please visit [www.mitchamcouncil.sa.gov.au/communitywellbeing](http://www.mitchamcouncil.sa.gov.au/communitywellbeing).

1.	Community Transport Local not-for-profit Community Organisations (Daily) and Council Programs Only	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Community Bus (with volunteer driver)</b>				
<b>Shopping and Library Trips</b>				
	Subsidised Co-contribution	Per trip, each way	\$2.00	Y
	Resident on home care packages	Per trip, each way	\$2.00	Y
<b>Community Transport/Hire Local not-for-profit Community Organisations and Council Programs only</b>				
	Minimum Charge - Full Day	Per day	\$77.00	Y
	Minimum Charge - Half Day	Per 1/2 day	\$51.00	Y
	plus: Travel distance (capped at \$200)	Per km	\$1.50	Y
<b>* Travel distance charge is discretionary.</b>				
<b>Personal Transport (volunteer driver, contractor or subsidised taxi)</b>				
<b>Individual Transport</b>				
	<b>- within Mitcham</b>			
	Subsidised Co-contribution	Per trip, each way	\$6.00	Y
	<b>- outside Mitcham</b>			
	Subsidised Co-contribution	Per trip, each way	\$10.00	Y
<b>Group Transport (3 people per car)</b>				
	<b>- within Mitcham</b>			
	Subsidised Co-contribution	Per trip, each way	\$3.00	Y
	<b>- outside Mitcham</b>			
	Subsidised Co-contribution	Per trip, each way	\$6.00	Y
2.	Home Assistance	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Domestic Assistance</b>				
	Subsidised Co-contribution	One hour minimum	\$23.00	Y
		Per half hour increments thereafter	\$11.00	Y
<b>Home Maintenance - Basic</b>				
	Subsidised Co-contribution	One hour minimum	\$25.00	Y
		Per half hour increments thereafter	\$12.50	Y
<b>Dumping &amp; Transportation - Green and Hard Waste</b>				
	Subsidised Co-contribution	Full ute load	\$30.00	Y
		Half ute load	\$15.00	Y
<b>Home Maintenance - contractor costs less subsidy</b>				
	Subsidised Co-contribution	Per job less subsidy	\$170.00	Y
<b>Home Modifications</b>				
	Subsidised Co-contribution	Per job (Maximum of One job per year)	85% of cost (labour and materials) up to a maximum of \$1,000	Y

**^ consumables specific to the resident's needs, or requested by the resident as non-standard are to be included as additional charges.**

## Community Wellbeing (continued)

3. Social Activities	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Lunch Group Activity &amp; Meal (3 hours)</b>			
Subsidised Co-contribution			
Activity	per Activity	\$15.00	Y
Meal	per Meal	\$11.00	Y
Bundled (Activity & Meal)	per attendance	\$25.00	Y
Resident on home care packages	per attendance	\$130.00	Y
<b>Lunch Group Package including Transport (3 hours)</b>			
Subsidised Co-contribution			
Activity	per Activity	\$15.00	Y
Meal	per Meal	\$11.00	Y
Transport	per trip, both ways	\$6.00	Y
Bundled (Activity, Meal & Transport)	per attendance	\$30.00	Y
Resident on home care packages	per attendance	\$135.00	Y
<b>Lunch Group Bus Tour &amp; Meal</b>			
Subsidised Co-contribution	per attendance	\$40.00	Y
Resident on home care packages	per attendance	\$145.00	Y
<b>Don Juans Mens Group - excluding Meal (approx 4 hours)</b>			
Subsidised Co-contribution	per attendance	\$20.00	Y
Resident on home care packages	per attendance	\$110.00	Y
<b>Mahjong Group (2.5 hours)</b>			
	per attendance	\$5.00	Y
<b>Colouring Group (2 hours)</b>			
	per attendance	\$5.00	Y
<b>Cumberland Crew (1.5 hours)</b>			
Subsidised Co-contribution	per attendance	\$5.00	Y
<b>Community Connections "Out and About" - <i>within/outside Mitcham</i></b>			
Activity	per Activity	\$5.00	Y
Transport	per trip, both ways	\$10.00	Y
Bundled (Activity & Transport)	per attendance	\$15.00	Y

## Community Services

4. General Photocopying / Printing Services	Unit	2018/19 (incl GST)	GST (Y/N)
Photocopying/Printing			
- A4 Black and White	Per page	\$0.20	Y
- A4 Colour	Per page	\$1.50	Y
- A4 Aerial Photography	Per page	\$5.90	Y
- A3 Black and White	Per page	\$0.40	Y
- A3 Colour	Per page	\$3.10	Y
- A1 Black and White	Per page	\$4.50	Y
Laminating Services			
- A3	Per page	\$4.50	Y
- A4	Per page	\$3.40	Y
Scans	Per scan	\$5.80	Y
Faxes - pages sent within Australia			
- Local and 1300 - First Page	Per page	\$1.50	Y
- Local and 1300 - 2nd Page onwards	Per page	\$0.50	Y
- 1800 Numbers	Per page	\$0.70	Y
- Interstate - first page	Per page	\$2.50	Y
- Interstate - 2nd page onwards	Per page	\$0.50	Y
- Received	Per page	\$0.70	Y

5. Mitcham Heritage Research Centre	Unit	2018/19 (incl GST)	GST (Y/N)
Negatives (120 film)	Per image	\$9.40	Y
4" x 6" Black and White	Each	\$7.10	Y
4" x 6" Sepia	Each	\$7.10	Y
5" x 7" Black and White	Each	\$12.30	Y
5" x 7" Sepia	Each	\$12.30	Y
8" x 10" Black and White	Each	\$23.50	Y
8" x 10" Sepia	Each	\$23.50	Y
Odd sizes charged at next size above	Each	Price on application	Y
Larger sizes	Each	Price on application	Y
4x6 inch print on 8x10 inch mount	Each	\$14.00	Y
5x7 inch print on 8x10 inch mount	Each	\$17.50	Y
8x10 inch print on 12x16 inch or 13.3x16 inch mount	Each	\$40.70	Y
History Research - Base Fee	Each*	\$64.40	Y
<b>PLUS</b> Research Hours	Per Hour*	\$33.00	Y
<b>Tours and Events</b>			
Bus Tours - local	Per person	\$35.00	Y
Bus Tours - Regional	Per person	\$58.80	Y
Organised History Events - Admission Fees	Maximum per person	\$23.40	Y
<b>* Charges are in negotiation with the Director</b>			
Organised History Events - Seminars	Maximum per person	\$58.80	Y

## Community Services (continued)

6. Library Services	Unit	2018/19 (incl GST)	GST (Y/N)
Account Fee	Per Notice	\$5.50	Y
Batteries		Cost Recovery	Y
Book Clubs		Cost Recovery	Y
Community Programs/Activities		Cost Recovery	Y
Debt Collection Charge		Cost Recovery	Y
Document Delivery		Cost Recovery	Y
Ear phones		Cost Recovery	Y
Inter-Library Loans (outside SA Public Lib/State Library System)		Cost Recovery	Y
Library Bags		Cost Recovery	Y
Lost Library Items		Cost Recovery	Y
Processing Fee - set by State Government	Per item	\$5.00	Y
Technology Classes	Per person	\$10.00	Y
USB memory sticks		Cost Recovery	Y
Sale of library materials		Donation	Y

7. Toy Library Service	Unit	2018/19 (incl GST)	GST (Y/N)
Membership per individual/ family (12 month period from date of joining )	Per year	\$33.10	Y
Membership per group (12 month period from date of joining )	Per year	\$65.00	Y
Temporary Membership per individual/ family (1 month period from date of joining )	Per month	\$10.00	Y
Missing toy pieces	Per item	\$2.20	Y
Toy cleaning	Per toy	\$2.20	Y
Damaged or lost toy library items	Per toy	Cost Recovery	Y

## Community Services (continued)

8. Community Centres/Halls for hire	Unit	2018/19 (incl GST)	GST (Y/N)
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### Blackwood Community Centre

#### Hewitt Hall A

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Waite Hall B

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

### Cumberland Park Community Centre

#### Cumberland Park Hall

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Cumberland Supper Room

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Cumberland Rooms 1, 2 & 3

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Westbourne Memorial Hall - South Hall

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

## Community Services (continued)

8. Community Centres/Halls for hire (continued)	Unit	2018/19 (incl GST)	GST (Y/N)
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### Hawthorn Community Centre

#### Hawthorn Hall

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

### Mitcham Cultural Village

#### Cultural Village Institute Hall

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Cultural Village East Wing

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Community Shed

Local Community Group	Per hour	\$12.00	Y
Local Business & Resident	Per hour	\$17.40	Y
Non-Local	Per hour	\$32.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Community Shed Mezzanine

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### Heritage Centre Exhibition Meeting Room

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

## Community Services (continued)

### 8. Community Centres/Halls for hire (continued)

	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Heritage Centre Exhibition Supper Room</b>			
Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### **Cultural Village Outdoor Area**

External Hire of the outdoor area of Mitcham Cultural Village in conjunction with Whole Institute	Per function	In negotiation between the hirers and Council staff, an additional fee may be charged	Y
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#### **Mitcham Community Centre**

##### **Old School Hall**

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

##### **Rooms 2, 3, 6, 7 (each hired separately)**

Local Community Group	Per hour	\$10.00	Y
Local Business & Resident	Per hour	\$15.30	Y
Non-Local	Per hour	\$30.70	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

#### **Other Halls for Hire**

##### **Colonel Light Gardens - Hall A**

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y

##### **Colonel Light Gardens - Hall B**

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y

##### **Penang Hall**

Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$25.60	Y
Non-Local	Per hour	\$51.20	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y



## Community Services (continued)

8. Community Centres/Halls for hire (continued)	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Richmond Road</b>			
Local Community Group	Per hour	\$15.00	Y
Local Business & Resident	Per hour	\$20.50	Y
Non-Local	Per hour	\$40.90	Y
Local Community Group - Facility Day Rate	Per day	\$92.00	Y
Local Business & Resident - Facility Day Rate	Per day	\$153.00	Y
Non-Local - Facility Day Rate	Per day	\$307.00	Y
<b>Facility hire bond</b>			
Key Deposit	Per Key	\$26.60	N

## Community Services (continued)

### 8. Community Centres/Halls for hire (continued)

#### **Local Community Group**

A not for profit community organisation or community group that is located in the City of Mitcham or is able to demonstrate that the activity that they wish to hire the facility for will primarily benefit City of Mitcham residents.

#### **Local Business & Resident**

Residents that are located within the City of Mitcham

Businesses that are located with the City of Mitcham or assessed by the Booking Officer to be providing services predominantly for City of Mitcham residents.

#### **Non-Local**

All hirers that do not fit into the other local rate categories are considered non-local.

#### **Minimum hire time**

Minimum hire time is 1 hour.

All hire periods must include time for hirers to set up and pack up.

The City of Mitcham reserves the right to vary charges relating to the hire time under special circumstances.

#### **Cleaning Fee**

\$150 for casual bookings of over 50 people or at the discretion of the bookings officer prior to hire.

A cleaning fee at the discretion of the booking officer will be applied after hire should the facility not be cleaned to the required standard after use.

#### **Refundable Bond**

A bond may be charged of between \$300 and \$1,000. The exact amount is determined by the Booking Officer.

#### **Regular Hirers**

Hirers that book a facility on a consistent and regular basis and have

#### **Cancellations**

Calculation of charges is based on the date the notice was received by

- Greater than 45 days 100% of the total hire fee is refunded
- Between 10-45 days, 50% of the hire fee is refunded
- Less than 10 days 0% of the total hire fee is refunded

The City of Mitcham reserves the right to decide whether to apply these charges or not.

#### **Hourly Rate**

The hourly rates are provided in the tables above.

They apply to all days and nights of the week.

#### **Availability**

Bookings are not available between Christmas and New Year.

Council reserves the right to not take bookings on public holidays and days of Extreme and Catastrophic Fire Rating.

Availability must be confirmed at the time of booking enquiry.

Weddings are not available at any community centres or halls.

#### **Facility Day Rate**

The facility day rate is applied to hirers of over 6 consecutive hours for

The facility day rate applies to bookings during the hours of 8am-5pm only or between 4pm-10.30pm only.

Hire that is required over both timeslots will incur charges for both timeslots.

The Facility Day Rate treats the Westbourne Park Memorial Hall,

#### **Community Centre room set up / pack down**

Where hirers are unable to set up and pack down themselves, they are

## Engineering, Planning & Environment

9. Engineering Fees	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Driveway - Concrete Kerb Crossover (Minimum charge of 4 linear metres)</b>			
First metre	First metre	\$255.00	Y
Per metre thereafter	Per metre thereafter	\$191.00	Y
<b>Driveway - Bitumen / Asphalt repairs</b>			
First square metre	First square metre	\$259.00	Y
Per square metre thereafter	Per square metre thereafter	\$64.00	Y
<b>Driveway - Block Pavers (new)</b>			
First square metre	First square metre	\$236.00	Y
Per square metre thereafter	Per metre thereafter	\$169.00	Y
<b>Driveway - Block Pavers (lift relay)</b>			
First square metre	First square metre	\$205.00	Y
Per square metre thereafter	Per metre thereafter	\$137.00	Y
<b>Stormwater Pipes / connections</b>			
Labour (2 staff) & Plant Cost	First hour	\$194.00	Y
Labour (2 staff) & Plant Cost	Per hour thereafter	\$135.00	Y
Stormwater Pipe Class 12 PVC	Per metre	\$4.00	Y
Kerb outlets	Each	\$21.00	Y
<b>Galvanised Box Drains</b>			
Labour (2 staff) & Plant Cost	First hour	\$194.00	Y
Labour (2 staff) & Plant Cost	Per hour thereafter	\$135.00	Y
Galvanised Box Drains (200x100x3000)	Each	\$506.00	Y
Galvanised Box Drains (300x100x3000)	Each	\$670.00	Y
<b>Galvanised Box Drains</b>			
Labour (2 staff) & Plant Cost	First hour	\$194.00	Y
Labour (2 staff) & Plant Cost	Per hour thereafter	\$135.00	Y
Top Hat (140x80x1600)	Each	\$90.00	Y
Top Hat (200x150x1600)	Each	\$129.00	Y
Top Hat (140x80x3000)	Each	\$163.00	Y
Top Hat (300x150x3000)	Each	To be costed based on individual requirements	Y
<b>Verge Repairs</b>			
Labour (2 staff) & Plant Cost	First hour	\$194.00	Y
Labour (2 staff) & Plant Cost	Per hour thereafter	\$135.00	Y
Loam	Per tonne	To be costed based on individual requirements	Y
Dolomite	Per tonne	To be costed based on individual requirements	Y
<b>Other Engineering Fees</b>			
Traffic control / plans	Each	To be costed based on individual requirements	Y
Service Location	Each	To be costed based on individual requirements	Y
<b>10. Head Lice Combs</b>			
Head lice comb	Each	\$4.80	Y
<b>11. Consult for Liquor or Entertainment Licence Change</b>			
Consult for Liquor or Entertainment Licence Change	Each	\$130.00	Y
<b>12. By-Law expiation Fee - Dog By-Law 5</b>			
Dog off leash	Each	\$80.00	N
Dog in "dog free area"	Each	\$80.00	N

^ Fees set by By-Law

## Engineering, Planning & Environment (continued)

13. Animal Management	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Statutory Charges - Dog Registration</b>			
Annual Registration fee			N
- Non-Standard Dog (Full capped fee)	Per year	\$90.00	N
- Non-Standard Dog (Trained)	Per year	\$90.00	N
- Non-Standard Dog (Microchipped)	Per year	\$90.00	N
- Non-Standard Dog (Microchipped & Trained)	Per year	\$90.00	N
- Non-Standard Dog (Desexed)	Per year	\$90.00	N
- Non-Standard Dog (Desexed & Trained)	Per year	\$90.00	N
- Standard Dog (Desexed & Microchipped)	Per year	\$45.00	N
- Standard Dog (Desexed, Microchipped & Trained)	Per year	\$45.00	N
Percentage rebate on Annual Registration for concession card holders after application of other rebates		50%	N
Percentage rebate on Annual Registration fee for partial year registration (conditions apply)		50%	N
Fee for working dogs	Each	\$12.00	N
Fee for racing greyhounds	Each	\$12.00	N
Fee for assistance dogs (guide, hearing and disability dogs)		No Fee	N
Penalty fee for late registrations	Each	\$12.00	N

\* Fees set for 3 years by Council on 23 May 2017 and advised to  
(Section 26 of the Dog and Cat Management Act 1995 empowers

<b>Non-Statutory - Cat Registration</b>			
Annual Registration fee			
- Non Standard Cat (Full capped fee)	Each	\$90.00	N
- Non Standard Cat (Microchipped)	Each	\$90.00	N
- Standard Cat (Desexed & Microchipped)	Each	\$30.00	N
Percentage rebate on Annual Registration for concession card holders after application of other rebates		50%	N
Percentage rebate on Annual Registration fee for partial year registration (conditions apply)		50%	N
Penalty fee for late registrations	Each	\$12.00	N
<b>Non-Statutory Fees - Cat Expiation</b>			
<b>Unregistered</b> - maximum penalty		\$320.00	N
<b>Unregistered</b> - expiation fee		\$80.00	N
<b>Unregistered</b> - continuing offence penalty for each 14 days offence continues		\$50.00	N
<b>Exceeding limit</b> - maximum penalty		\$320.00	N
<b>Exceeding Limit</b> - expiation fee		\$80.00	N
<b>Exceeding Limit</b> - continuing offence penalty for each 14 days offence continues		\$50.00	N
<b>Non compliance with Bylaw notice</b> - maximum penalty		\$400.00	N
<b>Non compliance with Bylaw notice</b> - expiation fee		\$100.00	N
<b>Non compliance with Bylaw notice</b> - continuing offence penalty for each 14 days offence continues		\$50.00	N

\* Fees set for 3 years by Council on 23 May 2017 and advised to  
(Section 26 of the Dog and Cat Management Act 1995 empowers

## Engineering, Planning & Environment (continued)

13 Animal Management (continued)	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Animal Management Service Fees</b>			
Standard dog - Fee for detention and care up to 72 hours	Each	\$165.00	Y
Cat Impounding Fee - Initial seizure & detention (daytime)	Each	\$18.40	Y
Dangerous dog - Fee for detention and care up to 72 hours	Each	\$225.00	Y
Sedation if required for dangerous dogs	Each	\$65.00	Y
Euthansia and cremation fee	Each	\$200.00	Y
Disposal of dead animal on arrival	Each	\$50.00	Y
Microchipping	Each	\$20.00	Y
De-sexing - Female Dog	Each	\$320.00	Y
De-sexing - Male Dog	Each	\$200.00	Y
Veterinary Consultation for stray dogs (diagnosis & pain relief)	Each	\$180.00	Y
Vetierinary Treatment of injured/sick animal	Each	Neg	Y
C4 Vaccination for council dogs placed on hold	Each	\$42.90	Y
Parvo virus vaccination for juvenile (unclaimed) strays	Each	\$6.40	Y
Release fee per dog surrendered to Council by owner	Each	\$53.60	Y
Rehoming fee	Each	\$170.00	Y
Standard dog - daily care - council requested hold	Each	\$50.00	Y
Dangerous dog - daily care - council requested hold	Each	\$70.00	Y
Impounding Fee - rabbits, ferrets, poultry	Each	\$11.80	Y
Impounding Fee - goats, sheep, pigs	Per day	\$17.20	Y
Euthanasia & Disposal fee for goats sheep, pigs	Each	\$200.00	Y
Impounding Fee - horses	Per day	\$17.20	Y

**# Charges subject to change by RSPCA & AWL**

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**(Section 26 of the Dog and Cat Management Act 1995 empowers Councils to charge fees approved by the Minister for meeting requirements imposed on Councils under the Act.)**

14. Impounded Vehicles	Unit	2018/19 (incl GST)	GST (Y/N)
Impounding Fee	Per day	\$35.30	Y
Towing Fee (Business Hours)	Per vehicle	\$74.90	Y
Towing Fee (After Hours)	Per vehicle	\$176.00	Y
Administration Fee	Per vehicle	\$71.60	Y

15. Inflammable Undergrowth	Unit	2018/19 (incl GST)	GST (Y/N)
Administration fee for failure to comply with s105 and s83 Notices	Each	\$60.60	Y

16. Keys - Additional	Unit	2018/19 (incl GST)	GST (Y/N)
Charge for Replacement or Additional Keys	Each	\$31.90	Y

17. Mitcham Cemetery Fees	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Lease Fees (50 years)</b>			
54" x 108" (site)	Per plot	\$2,942.00	Y
Administration/search fee	Per search	\$34.00	Y
<b>Curator's Fees</b>			
Curator Fee - Burial ^	Per application	\$143.00	Y
Curator Fee - Cremated Remains ^	Per application	\$143.00	Y
Curator Fee - Excess Soil Removal ^	Per application	\$33.00	Y
Curator Fee - Monumental Permit Fee	Per application	\$143.00	Y

**^ Removal of excess soil from gravesite area only required to be**

## Engineering, Planning & Environment (continued)

18.	Mobile Food Vendors	Unit	2018/19 (incl GST)	GST (Y/N)
	Home Ice-Cream Mobile Vendors	Franchised vehicle (per annum)	\$1,289.00	Y

  

19.	Food Traders on Community Land and Council Roads - Casual	Unit	2018/19 (incl GST)	GST (Y/N)
	Commercial	Per day (max 3 consecutive days)	\$66.10	Y
	Not for profit	Per day (max 3 consecutive days)	\$33.00	Y

  

20.	Outdoor Dining Permit	Unit	2018/19 (incl GST)	GST (Y/N)
	Initial establishment fee	One off	\$276.00	Y
	Annual permit fee - licensed	Per table (up to four chairs)	\$71.60	Y
	Annual permit fee - unlicensed	Per table (up to four chairs)	\$55.10	Y

  

21.	Oval Hire	Unit	2018/19 (incl GST)	GST (Y/N)
	Casual Rate - Sport	Per day	\$132.00	Y
	- Special Events	Per day	\$258.00	Y
	Season (Six Months)	Per season	\$815.00	Y

(30% reduction for junior sport)

  

22.	Tennis Court Hire (Community Courts)	Unit	2018/19 (incl GST)	GST (Y/N)
	Hire of Tennis Court	Per court per season	\$291.00	Y

  

23.	Bins	Unit	2018/19 (incl GST)	GST (Y/N)
	Additional bins 140L / 240L <b>BLUE BINS</b>	Per bin per annum	\$162.00	Y
	Additional bins 140L / 240L <b>YELLOW BINS</b>	Per bin per annum	\$91.00	Y
	Additional bins 140L / 240L <b>GREEN BINS</b>	Per bin per annum	\$91.00	Y
	Mini skip / container permit application to place a rubbish disposal unit and/or container on footpath/road	Per Permit	\$47.40	Y
<b>Food scraps recycling</b>				
	Starter Pack (Kitchen caddy and 52 roll of compostable bags)	Each	\$12.00	Y
	52 roll of compostable bags	Per roll	\$5.00	Y
	100 roll of compostable bags	100 roll	\$9.00	Y

## Engineering, Planning & Environment (continued)

24.	Lynton Green Organics Disposal Costs	Unit	2018/19 (incl GST)	GST (Y/N)
	car boot/station wagon	Each	\$14.00	Y
	6 x 4 trailer - flat load	Each	\$23.00	Y
	6 x 4 trailer - piled load	Each	\$33.00	Y
	6 x 4 trailer - railed	Each	\$42.00	Y
	7 x 5 trailer - flat load	Each	\$42.00	Y
	7 x 5 trailer - piled load	Each	\$55.00	Y
	7 x 5 trailer - railed	Each	\$69.00	Y
	8 x 5 trailer - flat load	Each	\$55.00	Y
	8 x 5 trailer - piled load	Each	\$66.00	Y
	8 x 5 trailer - railed	Each	\$99.00	Y
	Utility and vans	Each	\$40.00	Y
	Larger than 8x5 - flat load	Each	\$73.00	Y
	Larger than 8x5 - piled load or railed	Each	\$115.00	Y

  

25.	Parking Permits	Unit	2018/19 (incl GST)	GST (Y/N)
	Replacement cost	Each	\$12.50	N
	Pensioners	Each	\$6.20	N

  

26.	Parking on Community Land	Unit	2018/19 (incl GST)	GST (Y/N)
	Contractor work site permit	Per day	\$66.10	N
	Resident temporary vehicle parking permit	Per day	\$27.60	N

  

27.	Road Reserve/Drainage Reserve Permits	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Use of Road Reserves/Drainage Reserves</b>				
	Casual Trading on footpath	Per day	\$55.10	N
	Long Term Trading on footpaths	Per year (per m2)	\$77.20	N
<b>Long Term Use</b>				
	Business Use	Per year	Market value	N
	Residential, Community or Rural Use	Per year, per m2	As negotiated with council	N

  

28.	Community Land Permits	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Signs &amp; Banners on Council land</b>				
<b>Permanent</b>				
	Commercial	Per year	Market value	Y
	Community	Per year	\$88.00	Y
	Government	Per year	\$176.00	Y
<b>Temporary</b>				
	Commercial	Maximum of 2 weeks	\$176.00	Y
	Community	Maximum of 2 weeks	\$33.00	Y
	Fairs and festivals	Maximum of 2 weeks	\$77.20	Y
	Local Markets	Per year	\$88.00	Y
<b>Vehicle Access Across Reserves</b>				
	Commercial	Per day (max 3 consecutive days)	\$66.10	Y
	Resident	Per day (max 3 consecutive days)	\$33.00	Y
<b>Harvesting on Community Land</b>				
	Seed Collectors - commercial	Season	\$166.00	Y
	Seed Collectors - not for profit	Season	No Fee	No Fee
	Olive harvesters	Season	\$66.10	Y

## Engineering, Planning & Environment (continued)

29. Property Transactions	Unit	2018/19	GST (Y/N)
<b>Use of Community Land</b>			
<b>Filming on Community Land</b>			
Filming of major film	Per film	Cost Recovery	Y
Filming of commercial or feature film	Per film	\$606.00	Y
Filming – students	Per film	\$22.00	Y
<b>Personal Trainers on Community Land</b>			
Groups 1-5	Per quarter	\$138.00	Y
Groups 1-5	Per year	\$441.00	Y
Groups 6-10	Per quarter	\$248.00	Y
Groups 6-10	Per year	\$882.00	Y
Groups 11-20	Per quarter	\$386.00	Y
Groups 11-20	Per year	\$1,322.00	Y
<b>Unauthorised Use of Council Land</b>			
Permit	Each	As negotiated with Council	N
Administration fee	Each	\$661.00	Y
Processing costs	Each	Cost Recovery	Y
Reinstatement costs	Each	Cost Recovery	Y
<b>Easement across Council Land</b>			
Administration fee	Each	\$441.00	Y
Compensation for loss of land	Each	Assessed land value	N
Processing costs	Each	Cost Recovery	Y
<b>Purchase of Council Land</b>			
Administration fee	Each	\$661.00	Y
Processing costs	Each	Cost Recovery	Y
<b>Purchase of a Public Road</b>			
Administration fee	Each	\$661.00	Y
Processing costs	Each	Cost Recovery	Y

30. Alteration of roads	Unit	2018/19 (incl GST)	GST (Y/N)
Application to alter a public road	Per Application	\$44.00	Y

31. Possum/Cat Cage Hire	Unit	2018/19 (incl GST)	GST (Y/N)
Cage Hire Fee	Each	\$35.00	Y
Refundable Deposit for Cage	Each	\$49.60	N

32. Development fees	Unit	2018/19 (incl GST)	GST (Y/N)
Development fees (statutory charge)		All Development Act 1993 statutory charges plus direct costs of advertising required by statute	varies
Category 3 public notification	Each	\$696.00	Y
Request to review Development Documents (Search Fee)	Each	\$62.60	Y

**#Fee subject to change based on new Price Listing**



## Engineering, Planning & Environment (continued)

33. Vaccinations	Unit	2018/19 (incl GST)	GST (Y/N)
National Health Medical Vaccinations		No Fee	N
Other Vaccinations		Cost Recovery	Y
Flu Vaccine	Each	\$23.70	Y
Varicella	Each	\$68.60	Y
Hepatitis A	Each (A)	\$84.00	Y
Adult dose (A) Junior dose (J)	Each (J)	\$53.50	Y
Hepatitis B	Each (A)	\$24.10	Y
Adult dose (A) Junior dose (J)	Each (J)	\$13.90	Y
Hepatitis A and Hepatitis B (combined)	Each (A)	\$97.00	Y
Adult dose (A) Junior dose (J)	Each (J)	\$61.20	Y
Boo strix - dTpa Diphtheria Tetanus Pertussis	Each	\$40.30	Y

**#Fee subject to change based on new Price Listing**

34. Wastewater Control - Statutory	Unit	2018/19 (incl GST)	GST (Y/N)
Administration fee	Each	\$108.00	N
Inspection Fee where the relevant authority is the Council	Each	\$120.00	N
Application to alter waste control system (admin + 1 inspection)	Each	\$228.00	N
Application to install a waste control system to existing building (admin + 2 inspections)	Each	\$348.00	N
Application to install a new waste control system (admin + 3 inspections)	Each	\$468.00	N
Additional fee for installation or alteration of an on-site wastewater system that exceeds 10 Equivalent Persons (EP)	For each 2 EP over 10 EP	\$23.70	N
Fee for additional inspections	Each	\$120.00	N

**\*Statutory Fee subject to change by State Government**

**- South Australian Public Health Act 2011 (Wastewater)**

35. Legionella Fees - Statutory	Unit	2018/19 (incl GST)	GST (Y/N)
Registration of 1 system	Each	\$37.75	N
Registration of additional systems	Each	\$25.25	N
Renewal of registration	Each	\$19.00	N
Inspection of 1 system	Each	\$151.00	N
Inspection of additional systems	Each	\$101.00	N
Determination or approval	Each	\$633.00	N

**\*Statutory Fee subject to change by State Government**

**- South Australian Public Health Act 2011 (Legionella)**

## Engineering, Planning & Environment (continued)

36. Food Safety Audits	Unit	2018/19 (incl GST)	GST (Y/N)
<b>(a) Onsite Audits</b>			
Child Care Centres	Per centre	\$446.00	Y
Aged Care Facilities & Private Hospitals			
Small - less than 40 beds	Per facility	\$446.00	Y
Medium - 40 to 100 beds	Per facility	\$711.00	Y
Large - 100 to 250 beds	Per facility	\$1,064.00	Y
Very large - more than 250 beds	Per facility	\$1,417.00	Y
Commercial Delivered Meals Organisations & Day Therapy Centres			
Small - less than 40 meals/day	Per centre	\$446.00	Y
Medium - 40 to 100 meals/day	Per centre	\$711.00	Y
Large - 100 to 250 meals/day	Per centre	\$1,064.00	Y
Very large - more than 250 meals/day	Per centre	\$1,417.00	Y
Community & Charitable Organisations (with ATO GST exemption)	Per centre	50% of above rates depending on type & size of business	Y
<b>(b) Desktop Audits</b>			
Child Care Centres	Per centre	\$176.00	Y
Aged Care Facilities & Private Hospitals			
Small - less than 40 beds	Per facility	\$176.00	Y
Medium - 40 to 100 beds	Per facility	\$264.00	Y
Large - 100 to 250 beds	Per facility	\$353.00	Y
Very large - more than 250 beds	Per facility	\$441.00	Y
Commercial Delivered Meals Organisations & Day Therapy Centres			
Small - less than 40 meals/day	Per centre	\$176.00	Y
Medium - 40 to 100 meals/day	Per centre	\$264.00	Y
Large - 100 to 250 meals/day	Per centre	\$353.00	Y
Very large - more than 250 meals/day	Per centre	\$441.00	Y
Community & Charitable Organisations (with ATO GST exemption)	Per centre	50% of above rates depending on type & size of business	Y
Re-audits	Per hour	\$165.00	Y
Travel for Auditors travelling long distances (more than 50km from Council offices).	Per hour	\$83.00	Y

37. Food Inspection Fee - Statutory	Unit	2018/19 (incl GST)	GST (Y/N)
Inspection of Small Business	Each	\$96.00	N
Inspection of any other premises	Each	\$244.00	N

**\*Statutory Fee subject to change by State Government**

**- Food Act 2001, Part 4 - Miscellaneous, Reg 11 - Inspection Fee**

## Governance

### 38. Policy and Administration

Public Documents available under the Local Govt Act 1999, Development Act 1993,

	Unit	2018/19 (incl GST)	GST (Y/N)
Delegations Register	Per page	\$0.30	N
Strategic Management Plan	Each	\$11.90	N
Audited Financial Statements	Each	\$11.90	N
Three Year Forecast	Each	\$11.90	N
Annual Report	Each	\$11.90	N
Annual Business Plan, Annual Budget or Long Term Financial Plan	Each	\$11.90	N
Draft Annual Business Plan	Each	\$5.80	N
Asset Management Plan - Infrastructure	Each	\$5.80	N
Asset Management Plan - Buildings	Each	\$5.80	N
Asset Management Plan - Open Space	Each	\$5.80	N
Assessment Record	Per extract	\$3.00	N
Charter - Centennial Park Cemetery Authority	Each	\$5.80	N
Charter - Eastern Waste Management Authority	Each	\$5.80	N
Procurement Policy (formerly Contracts and Tenders policy)	Each	\$2.50	N
Development Plan		Photocopy charges apply	N
Information Statement	Each	\$5.80	N
Management Plans for Community Land	Each	\$2.50	N
Elected Members' Allowances and Support Policy	Each	\$2.50	N
Order Making Policy	Each	\$2.50	N
Internal Review of Council Decisions Policy (formerly Procedure for the review of Council Decision Policy)	Each	\$2.50	N
Public Consultation Policy	Each	\$2.50	N
Ward Roll (200 pages) - first copy free <b>(available to relevant election candidates only)</b>	Each	\$24.90	N
Complete Voters Roll (1200 pages) - first copy free	Each	\$141.00	N

All Council documents which are advertised to the community as being released for public consultation are provided free of charge (first copy only) during the period of consultation.

### 39. Advertising - Mitcham Community News

	Unit	2018/19 (incl GST)	GST (Y/N)
Banner 220mmW x 50mmH	Per ad	\$347.00	Y
One Column Square 68mmW x 68mmH	Per ad	\$146.00	Y
Two Column Square 144mmW x 144mmH	Per ad	\$588.00	Y
Three Column Square 220mmW x 220mmH	Per ad	\$1,299.00	Y
Half Column Vertical 68mmW x 150mmH	Per ad	\$321.00	Y
One Column Vertical 68mmW x 315mmH	Per ad	\$609.00	Y
Two Column Vertical 144mmW x 315mmH	Per ad	\$1,217.00	Y
Two Column Horizontal 144mmW x 60mmH	Per ad	\$273.00	Y
Three Column Horizontal 220mmW x 110mmH	Per ad	\$687.00	Y
Half Page 220mmW x 150mmH	Per ad	\$936.00	Y
Full Page 240mmW x 340mmH Bleed 5mm	Per ad	\$1,749.00	Y

Multi-Placement Contract discounts available - Prices on Application

### 40. Codes

(Public documents available under the Local Government Act 1999)

	Unit	2018/19 (incl GST)	GST (Y/N)
Code of Conduct - Elected Members	Each	\$2.50	N
Code of Conduct - Staff	Each	\$2.50	N
Code of Practice - Meeting procedures	Each	\$2.50	N
Code of Practice - Access to Meetings and Documents	Each	\$2.50	N

## Governance (continued)

41. Meeting Papers	Unit	2018/19 (incl GST)	GST (Y/N)
<b>(Public documents available under the Local Government Act 1999)</b>			
Notices, Agendas and Reports for meetings of Council, committees etc	Per page	\$0.30	N
Minutes of meetings	Per page	\$0.30	N

42. Other Reports	Unit	2018/19 (incl GST)	GST (Y/N)
Other reports etc regarding Reviews of Representation, Council boundary realignment.	Each	\$6.10	N

43. Freedom of Information - Statutory	Unit	2018/19 (incl GST)	GST (Y/N)
Application Access/Review		\$34.30	N
For dealing with an Access/review application	Each 15 mins	\$12.80	N
Application concerning personal affairs first 2 hours are free after which	Per 15 mins	\$12.80	N
Application for internal review		\$34.30	N
Staff time	per 15 mins	\$12.50	N
Written transcript	per page	\$7.70	N
Photograph, video tape, computer disk		Cost Recovery	Y
Postage and delivery		Cost Recovery	Y

**\*Statutory Fee subject to change by State Government**

**- Freedom of Information Act, Schedule 11, 12 & 13**

44. Registers and Returns	Unit	2018/19	GST (Y/N)
<b>Public Documents available under the Local Govt Act 1999, Local Govt (Elections) Act 1999, Dog &amp; Cat Management Act 1985, Development Act 1993, Development Regulations 2008 (Printed)</b>			

Register of Interests - Elected Members - Primary	Each	\$2.50	N
Register of Interests - Elected Members - Ordinary	Each	\$2.50	N
Register of Allowances and Benefits - Elected Members	Each	\$2.50	N
Register of Remunerations, Salaries and Benefits - Staff	Per extract	\$2.50	N
Register of Bylaws	Each	\$2.50	N
Register of Community Land	Per page	\$0.30	N
Register of Dogs	Per certified extract	\$2.50	N
Register of Land Management Agreements		photocopy charges apply	Y
Register of Land Management Agreements - Development Applications		photocopy charges apply	Y
Register of Planning and Building Applications		photocopy charges apply	Y
Register of Roads	Per extract	\$0.30	N
Campaign Donations Return - Elected Members	Each	\$2.30	N
Certified Extract from Salary Register	Each	\$2.30	N
Gifts and Benefits Register - Elected Members	Each	\$2.50	N
Gifts and Benefits Register - Employees	Each	\$2.50	N

## Governance (continued)

45. Property Information Searches	Unit	2018/19 (incl GST)	GST (Y/N)
<b>Statutory Charges</b>			
Own Property - Rates Certificate Section 187	Each	\$32.50	N
Own Property - Section 7 Statement	Each	\$23.30	N
Own Property - Section 7 Statement ( <b>urgent</b> )	Each	\$34.75	N
Combined Own Property - Section 187 & Section 7	Each	\$55.80	N
Combined Own Property - Section 187 & Section 7 ( <b>urgent</b> )	Each	\$67.25	N
<b>* Statutory Fee subject to change by State Government - Land and Business Act (Sales and Conveyancing) Regulations 2010</b>			
<b>Non-Statutory Charges</b>			
Owner Details - up to 4 properties		No Fee	No Fee
Owner Details - in excess of 4 properties	Per assessment	\$5.70	Y
Certificate of Title	Each	\$40.20	N
Prior Years' Rates Assessments - up to 2 inquiries		No Fee	No Fee
Prior Years' Rates Assessments - in excess of 2 inquiries	Each	\$13.10	Y