

General Information for Works

When undertaking works on a public road, including Road, Footpath and/or Verge

The responsibility and costs of constructing and maintaining works carried out by property owners on Council's road must be borne by the property owner described under the *Local Government Act 1999* and Council Policies.

Property owners need to inform and seek approval from Council by filling out a *Works on a Public Road Application Form* or a *Public Space Occupation Application Form* which are available on Council's website.

A signed application form must be lodged with Council for the following works:

- Public Space Occupation (Industrial Bin, Building Materials, Erect Hoarding, Scaffolding or Temporary Fencing)
- Driveway Crossover (area between property boundary and kerb i.e. new, extend, repairs),
- Driveway Invert (alterations to concrete kerb and watertable i.e. open, close, extend, repairs),
- Electrical Underground Service (connection from source to property boundary),
- Irrigation System Installation on the Council verge,
- Landscaping on the Council verge (i.e. lawn, garden beds, mulch, dolomite and artificial turf),
- Stormwater Drainage (connection from property boundary to kerb), and
- Tree Planting on the Council verge.

Written approval must be received from Council before starting these works. Work may be undertaken by the property owner or the owner may choose to arrange for a private contractor to carry out the works. Any approvals will remain with the transfer of ownership of the property.

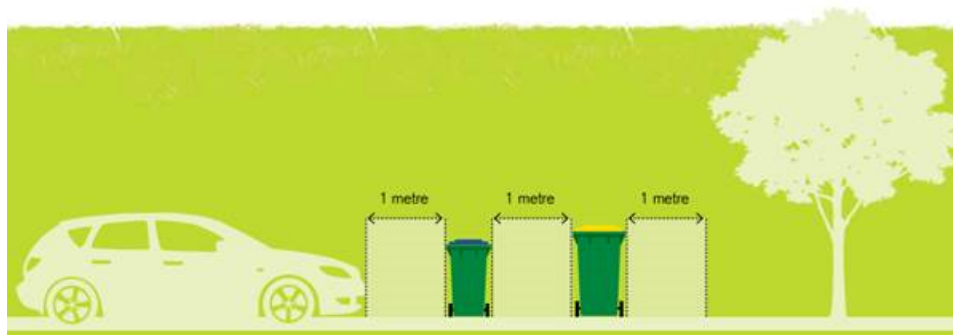
STREET TREES

Existing street trees shall not have their branches or roots cut damaged or removed without seeking permission from Council Staff. Council must approve the removal of street trees and such work can only be undertaken by Council. If approval is granted for tree removal, Council may recover the cost of tree removal, planting and establishment of a suitable replacement.

WASTE COLLECTION

Bin collection day should be observed when considering potential impacts of works you would like to undertake on Council land. Where practical keep a minimum distance of 1 metre between bins, and 1 metre between bins and parked cars, street trees, stobie poles and letter boxes with plenty of clearance from overhead branches.

CORRECT BIN PLACEMENT



HERITAGE AREAS

Heritage areas such as Mitcham Village and Colonel Light Gardens have different standards for works on a public road. Please email mitcham@mitchamcouncil.sa.gov.au for more information.

SERVICES

If excavating, accurate location and identity of services should be confirmed prior to works commencing. Service information (i.e. gas, telecommunications, water, electricity, sewage, etc.) can be obtained from Dial Before You Dig by making an application on the website www.1100.com.au or by phoning 1100. Damage to public utilities and infrastructure shall be reported to the relevant service authority and will be the responsibility of the property owner.

DURING WORKS:

- All work is to be performed to Council's standards and satisfaction.
- No material shall be stockpiled on the road or footpath.
- All work must be completed in a professional manner and the site, adjoining road and footpath cleared of all rubbish, spillage, excess fill or material and form work as it accumulates.
- The work site area shall be protected and kept safe for pedestrians and road users at all times. Failure to address public safety may expose the owner to potential public liability claims.
- No street furniture (e.g. street signs, traffic signs, etc.) may be removed for any purpose except within the approval of a Council delegated officer or relevant authority.
- Obstruction of public infrastructure such as traffic signs and parking bays within the road reserve is not permitted without prior consent by Council. The removal or relocation of any of these devices will be at the cost of the property owner.
- All finished work should be free of obstructions and trip points.

REINSTATEMENT

All reinstatement and infrastructure work will remain the responsibility of the property owner. Any damage to the footpath, verge, kerb or road during works or temporary storage is the responsibility of the owner and must be made good at their cost.

KEY WORDS

DEFINITION

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| Public Road | Any road or land owned by Council declared as public road - The area between property boundary's which may include, road, kerb and watertable, verge, footpath, etc. |
| Council Verge | The area between the property boundary and the edge of road |
| Local Government Act 1999 (South Australia) | An Act to provide for Local Government; and for other purposes |
| Kerb and watertable | The kerb is the upright component of the concrete road edge and the watertable is the sloping flat component adjacent to the kerb and matched into the level of the adjacent road |
| Stormwater drainage | Stormwater collected on property's roofs and surface areas within the property |
| Crossover (driveway) | The area between the property boundary and back of kerb or edge of road which must be sealed of non-slip concrete, pavers or asphalt materials only |
| Invert (driveway) | Modified kerb and watertable to allow property owners access to private property |

FACT SHEETS

In addition to these general conditions, there is specific information, which applies to certain types of work available on Council's website.

