

State Heritage Referral Procedure and Advice



State Heritage Place enquiries and development application referrals are now undertaken by the Department of Environment, Water and Natural Resources (DEWNR) or Council's Heritage Advisor.

Council's Heritage Advisor is available to answer development related queries from owners and provide advice to DEWNR on minor development within the State Heritage area. The duties undertake will be:

- General guiding advice to property owners in respect of conservation and development affecting within Colonel Light Gardens State Heritage Area; and
- Specialist advice on heritage matters prior to the lodgement of a development application, and in relation to works that do not require formal development approval; and
- Advice on appropriate form, materials and conservation techniques, and on suppliers of specialist conservation services and products; and
- Assisting the Council in its assessment of development applications relating to heritage places in private and public ownership; and
- Preparation of independent professional advice and drafting of development assessment responses that will inform the statutory response of the Principal Conservation Architect (as delegate of the Minister), DEWNR, in connection with the Colonel Light Gardens State Heritage Area for the following activities:
 - (a) Fences
 - (b) Solar technology
 - (c) Sheds
 - (d) Carports / Verandahs
 - (e) Swimming Pools

For further information please contact the State Heritage Unit on 8124 4960 or via email on dewnr.stateheritageda@sa.gov.au



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DOCUMENTATION REQUIRED FOR DEVELOPMENT AFFECTING STATE HERITAGE PLACES

Details of the Place

- Provide the place name, street address and any other particulars of the location and ownership of the place so it can be easily identified. If you know the Heritage Registration number, included this as well.

You can search for the place number on the Planning SA Heritage Places Database on-line search tool at <http://maps.sa.gov.au/heritage/search/heritagesearchlocation.aspx>

- Include the Title Reference details and title plans if you have them.

Drawings

The types of drawings and amount of detail required will depend upon the complexity of the works to be undertaken; however, generally the following information is required:

- A site plan drawn to scale, illustrating the existing situation including any existing buildings, structures or landscape features.
- The area of the property titles included in the State Heritage Register listing should be indicated on the site plan.
- Existing floor plans and elevations, and if available, copies of any original historic floor plans and elevations.
- A demolition plan clearly identifying any buildings, structures or landscape elements affected by the proposal and any existing fabric to be removed.
- Measured floor plans, sections and elevations illustrating the proposed works. The extent of new construction or alterations should be hatched to clearly differentiate the new work from unaltered areas.

Drawings should be titled, numbered and dated, and the author of the drawing identified. At least one copy of the drawings is required to be at A3 size an electronic copy should be provided in pdf format if possible.

Specifications

- A written specification should be submitted, particularly where it clarifies details of proposed finishes, colours, materials, conservation methods and techniques.

Photographs

- Any current photographs that show the setting, buildings or parts of a building, and/or landscape features, will assist in understanding the effect of the proposed works. You can include copies of historic photographs if you have them.

Heritage Impact Statement

- For simple applications, include a statement outlining how the heritage values of the place have been taken into account in formulating the proposed work. Summarise any impacts on heritage values and historic fabric, how these have been minimized and how decisions were reached. Refer to any historic photos or plans that you may have used.
- For larger and more complex development proposals, a comprehensive Heritage Impact Statement should be prepared by an independent qualified heritage consultant to set out the rationale for the approach taken. It allows the planning authority to understand the heritage impacts of the proposal and help it reach its decision. The Statement identifies how the cultural heritage significance of the place will be affected by the proposed works or future use.

Existing Conservation Reports

- If a Conservation Management Plan or other heritage report exists for the place, the conservation policies it contains provide the benchmark for planning the project and assessing its impact. The proposed development should address the relevant conservation policies and any urgent works identified in the report.