



**Government
of South Australia**

Department of Planning,
Transport and Infrastructure



**CITY OF
MITCHAM**

Development Regulations 2008
Regulation 74 – Supervisor’s checklist
Handling / installation / inspection of roof framing

General information

1. In accordance with Regulation 74, at least one (1) business day’s notice must be given to the council of the intended completion of all roof framing forming part of the building work and (including top and bottom chord restraints, bracing and tie-downs).
2. The completed roof framing must not be concealed until after the expiration of two (2) clear business days after the notice of completion of roof framing has been received by the council.
3. The applicable checklist must be completed by a registered building work supervisor who has inspected the work and must be provided to the council when giving notice of the completion of roof framing.

Note:

The above processes do not apply to a Class 10 building if it is not attached to any part of the roof framing of a building of another class.



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Part 3 – Steel roof truss: erection, fixing and bracing

Site address: _____

Development Application number: _____

Relevant authority

City of Mitcham

Email: development@mitchamcouncil.sa.gov.au

Phone: 8372 8888

Person completing this checklist

Name: _____

Licence number: _____

Phone: _____

Training certificate number: _____

The following items have been checked and comply with the approved documents:

ITEM	Site Work	Checked
1	Steel is legibly and durably marked with the reference AS 1397, the base steel thickness, and the designation of the steel base and coating	
2	Hip end framing: jack trusses or hip trusses	
3	Location of special loads: Solar heating, air con. HWS, Other	
4	Bottom chord clear of non-loadbearing walls	
5	Internal support/tie-down	
6	Fixing to non-loadbearing walls – slotted brackets	
7	Truss locations/orientation: Spacing, span, station	
8	Truss, rafters, ceiling joists overall straightness (L/500 max)	
9	Truss plumb (H/100 or 20 mm max) unless trusses designed to be installed out of plumb	
10	Truss Tie-Down requirements – as per approval	
11	Fixing of double truss	
12	Top Chord Bracing: Layout and Fixing – steel-brace	
13	Top Chord Restraint (spacing of purlin/tile batten)	
14	Bottom Chord Restraint. Spacing and Size of Restraint	
15	Web Tie/Web Brace	
16	Truss-to-truss connections	
17	Girder Truss Position and Girder Boots	
18	Girder Truss Restraint.	
19	Waling plate fixing	
20	Truss connection to timber/steel beams	
21	Gable end framing	
22	Truss modification/defects	
23	Truss site suitability: corrosive environments	
24	All trusses are appropriately marked by the fabricator so the fabricator can be identified and the particular truss can be located as per the approved layout plan.	
25	Unless the roof framing has been designed otherwise, a label is provided on a truss immediately adjacent to the roof access hole, stating that the trusses have not been designed for additional loads such as attached carports / verandahs, a water heater, air conditioner or household storage; and that truss members must not be cut to fit building services. If the roof framing has been designed for additional loads, the trusses that are to support any additional load must be clearly identified.	

Signature: _____

Date: _____